

**St. Mark's School**  
**Annual School Plan (2016-2017)**

**Major Concern 1 Building Students' Character**

<b>Intended Outcomes / Targets</b>	<b>Strategies / Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>People / Parties Responsible</b>	<b>Resources Required</b>
1.1 To build up students' self-discipline & sense of responsibility	1.1.1 Encouraging students to set and pursue individual goals with self-discipline	Sep 16 – Aug 17	Students displaying self-discipline in the pursuit of individual goals	Committee reports Feedback from students and teachers	Moral Education and Pastoral Care Committee	
	1.1.2 Initiating students' reflection on self-discipline	Sep 16 – Aug 17	Students able to reflect on self-discipline and improvement observed	Committee reports Feedback from students and teachers	Moral Education and Pastoral Care Committee	
	1.1.3 Providing opportunities for students to take part in relevant programmes to strengthen their perseverance and sense of responsibility	Sep 16 – Aug 17	Perseverance and sense of responsibility observed in students' participation in different programmes	Committee reports Feedback from students and teachers	Extra-Curricular Activities Committee Moral Education and Pastoral Care Committee	

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1.2 To foster students' empathy & initiative to serve others	1.2.1 Making service opportunities in school available to students	Sep 16 – Aug 17	More students serving others in school	Committee reports	Extra-Curricular Activities Committee	
	1.2.2 Involving students in community service for empathy development	Sep 16 – Aug 17	More students serving others in the community	Committee reports	Extra-Curricular Activities Committee	
	1.2.3 Encouraging students to initiate activities to promote positive attitude	Sep 16 – Aug 17	Students able to sustain the initiative in organising activities to raise awareness of the needs of others	Committee reports	Extra-Curricular Activities Committee  Moral Education and Pastoral Care Committee	
	1.2.4 Guiding students to reflect on their serving experience through writing and sharing	Sep 16 – Aug 17	Students able to reflect on their serving experience in an attempt to motivate their peers to serve others	Committee reports	Extra-Curricular Activities Committee  Moral Education and Pastoral Care Committee	

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1.3 To cultivate students' courtesy & respect	1.3.1 Promoting courtesy and respect through different campaigns and programmes	Sep 16 – Aug 17	Objectives of activities and programmes achieved	Committee reports Feedback from teachers and staff	Moral Education and Pastoral Care Committee	
	1.3.2 Raising among student leaders the awareness of being role models for fellow students	Sep 16 – Aug 17	Student leaders more aware of their behaviour and manners	Committee reports Feedback from teachers	Extra-Curricular Activities Committee  Discipline Committee  Guidance and Counselling Committee	
	1.3.3 Collaborating with parents to cultivate courtesy and respect in students	Sep 16 – Aug 17	Activities on courtesy and respect organised in collaboration with parents	Committee reports Feedback from parents	External Communications Committee  Moral Education and Pastoral Care Committee	

## Major Concern 2 Addressing Learner Diversity

<b>Intended Outcomes / Targets</b>	<b>Strategies / Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>People / Parties Responsible</b>	<b>Resources Required</b>
2.1 To better equip teachers to cater for learner diversity	2.1.1 Providing more teacher training to equip teachers with strategies to cater for learner diversity	Sep 16 – Aug 17	Teachers competent to adopt the strategies acquired	Committee reports Departmental reports Feedback from teachers	Staff Development Committee Curriculum Development Committee	
	2.1.2 Inviting specialists to share on strategies to facilitate learning of students with special educational needs	Sep 16 – Aug 17	Teachers more aware of special educational needs of students	Feedback from teachers	Staff Development Committee Guidance and Counselling Committee	
2.2 To better facilitate learning for students with different abilities	2.2.1 Adopting different teaching strategies to cater for learner diversity in lessons	Sep 16 – Aug 17	Appropriate teaching strategies adopted by teachers to cater for learner diversity	Departmental reports	Curriculum Development Committee	

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	2.2.2 Catering for gifted students through identification and providing more structured training	Sep 16 – Aug 17	Specialised programmes available to match the learning needs of gifted students  Identification procedure in operation	Committee reports	Curriculum Development Committee	
	2.2.3 Refining learning support programmes to cater for students with different abilities	Sep 16 – Aug 17	Students' learning attitude improved	Committee reports  Feedback from students and teachers	Curriculum Development Committee	

### Major Concern 3 Promoting e-Learning

<b>Intended Outcomes / Targets</b>	<b>Strategies / Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>People / Parties Responsible</b>	<b>Resources Required</b>
3.1 To enhance the use of IT facilities	3.1.1 Enhancing software	Sep 16 – Aug 17	Operating system and software upgraded	Committee reports Feedback from teachers and students	IT Administration Committee	
	3.1.2 Enhancing the e-learning platform to facilitate teacher-student communication	Sep 16 – Aug 17	Launch of different e-learning platforms in school to enhance teacher-student communication	Committee reports Feedback from teachers and students	IT Administration Committee Curriculum Development Committee	
	3.1.3 Enhancing the IT facilities in school	Sep 16 – Aug 17	IT facilities upgraded	Committee reports Feedback from teachers	IT Administration Committee	
3.2 To enhance e-learning in learning and teaching	3.2.1 Implementing Wi-Fi 900 project	Sep 16 – Aug 17	Mobile device management customized for e-learning  More mobile devices deployed for learning and teaching	Committee reports Feedback from teachers	IT Administration Committee	

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	3.2.2 Encouraging teachers to adopt innovative teaching strategies	Sep 16 – Aug 17	Cross-disciplinary collaboration in adopting innovative teaching strategies	Committee reports	Curriculum Development Committee	
	3.2.3 Providing training and guidelines to teachers and students	Sep 16 – Aug 17	Student training incorporated in curriculum  School-based teacher training provided	Committee reports	IT Administration Committee  Curriculum Development Committee  Staff Development Committee	
	3.2.4 Tapping resources for e-Learning	Sep 16 – Aug 17	Appropriate e-learning resources adopted for learning and teaching	Committee reports	Curriculum Development Committee	