

St. Mark's School
2025-26 School Year
Work Plan on Implementation of Measures to
Safeguard National Security and Promote National Security Education

Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
School administration	<p>Strengthen the role of the working group on safeguarding national security and national security education:</p> <ul style="list-style-type: none"> - to plan, formulate and evaluate the related policies from time to time; - to coordinate the implementation of related measures among subject panels and functional teams as soon as possible; - to promote communication and collaboration among different stakeholders to strengthen students' virtue cultivation and the related work on guidance and discipline; and - to formulate strategies and contingency measures to prevent and deal with political or illegal activities permeating the school. 	<ul style="list-style-type: none"> ● Observation ● Feedback from teachers ● Meetings 	September 2025 to August 2026	<ul style="list-style-type: none"> ● Principal and Vice-principals ● School Development Board Members ● Crisis Management Team Members 	
	<p>Review the mechanism and procedures for management of school premises (including the hiring out of school facilities and regular review of the library collection) regularly to ensure the school activities will not involve acts or activities that endanger national security</p>	Observation	September 2025 to August 2026	Campus Management Committee Coordinator	
	<p>Strengthen the school's mechanism and procedures for organising activities to ensure that activities to be held under the name of the school (including student activities, extra-curricular activities, talks by external guest speakers, activities organised by alumni or parent- teacher associations for students, activities engaging outside instructors, etc.) do not involve acts and activities that endanger national security.</p>	Observation/ event evaluation	September 2025 to August 2026	<ul style="list-style-type: none"> ● School Development Board Members ● ECA Committee 	

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	Ensure the display of words or objects within the campus (school buildings, classrooms and bulletin boards), books, library collections, publications and leaflets does not involve contents that endanger national security	Observation	September 2025 to August 2026	<ul style="list-style-type: none"> ● Campus Management Committee Coordinator ● Teacher Librarian and RaC Team ● ECA Committee 	
Staff management	<ul style="list-style-type: none"> ● Review regularly the terms in the application forms and contracts to ensure suitable candidates were hired ● Ensure that service from non-teaching staff (including specialist staff such as school social workers, educational psychologists, speech therapists, coaches, instructors of interest classes, etc.) hired with school resources, including government grants and other funding sources, comply with relevant requirements, including those for prevention of and stopping activities that are in breach of the Basic Law, the National Security Law and other laws. 	Observation/ staff appraisal	September 2025 to August 2026	<ul style="list-style-type: none"> ● Principal and Vice-principals 	
Staff training	<p>Promote and disseminate information about talks, seminars or other events to enable staff to understand the National Security Law and raise their awareness of law-abidingness</p> <p>Nominate no fewer than two staff to attend seminars on Basic Law or the National Security Law organised by the Education Bureau or other recommended organizations.</p>	Teacher questionnaire/ observation	September 2025 to August 2026	<ul style="list-style-type: none"> ● Principal and Vice-principals ● Staff Development Committee Coordinator 	
Learning and teaching	<ul style="list-style-type: none"> ● Implement national security education through the school curriculum with reference to the updated Curriculum Framework of National Security Education in Hong Kong. ● Establish/ strengthen the monitoring mechanism for regular review of learning and teaching resources (including their content and quality) in various key learning areas/ subjects and inter-disciplinary teams ● Put all the learning and teaching resources in the network drive of national security education 	Evaluation meetings	September 2025 to August 2026	<ul style="list-style-type: none"> ● Academic Development Committee Coordinator ● Panel Heads 	

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Learning and teaching (Reading)	Place reading materials related to Basic Law, National Constitution and National Security Education in prominent areas in the Library	Observation	September 2025 to August 2026	Teacher Librarian	
	Display books to promote the different aspects of Chinese culture. Update the mechanism of placing and removing books on the shelves.	Event evaluation	September 2025 to August 2026	<ul style="list-style-type: none"> ● RaC Team Members ● Teacher Librarian 	
Extra-curricular activities	Organize school activities to keep close contact with our sister schools in China to enrich students' understanding of the development of the country	Event evaluation	September 2025 to August 2026	<ul style="list-style-type: none"> ● ECA Committee ● Sister Schools Liaison Team 	
	Vet all promotion materials of Student Bodies by teacher advisors	Event evaluation	September 2025 to August 2026	<ul style="list-style-type: none"> ● Vice-principals ● ECA Committee 	
	Provide more opportunities for students to visit different industries in Mainland	Event evaluation	September 2025 to August 2026	<ul style="list-style-type: none"> ● Principal and Vice-principals ● ECA Committee 	
	Promote the awareness of Chinese Culture through delivery of speech under the national flag on important dates	Observation/ event evaluation	September 2025 to August 2026	<ul style="list-style-type: none"> ● Principal & assigned teachers 	
Moral Education & Pastoral Care	Participate in competitions and activities related to Basic Law, National Constitution and national security	Observation/ event evaluation	September 2025 to August 2026	MEPC Committee Coordinator	

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Committee	Strengthen the practice of flag-raising ceremony to ensure the quality and standard of flag guards to raise the national flag as well as playing the national anthem	Observation/ event evaluation	September 2025 to August 2026	● Vice-principals MEPC Committee	
	Display information on national security	Observation Display Board	September 2025 to August 2026	● MEPC Committee Coordinator ● PSHE KLA	
	Invite relevant guest speakers to share in assembly	Event Evaluation	September 2025 to August 2026	● Assembly Management Committee Coordinator	Fees for guest speakers
Assembly Management Committee	<ul style="list-style-type: none"> ● Adopt whole-school approach in school discipline, guidance and counselling to reinforce students' positive, self-motivating and rule-abiding behaviour and to help them internalize positive values and develop self-discipline in the long run ● Remind students to refrain from participating in risky or illegal activities Ensure that no unauthorised activities could be initiated or held in school	<ul style="list-style-type: none"> ● Feedback from teachers and parents Statistical data (e.g. records of tardiness, records of improper uniform, etc.) 	September 2025 to August 2026	● Discipline Committee Guidance and Counselling Committee	WSA Guidance Programme Fund, LSG
Student Guidance, Discipline and Support	<ul style="list-style-type: none"> ● Encourage close collaboration among guidance teachers, subject teachers, form teachers, discipline teachers, school social workers and educational psychologist to provide individual and group guidance counselling whenever necessary and appropriate 	<ul style="list-style-type: none"> ● Feedback from teachers and parents ● Statistical data (e.g. records of 	September 2025 to August 2026 September 2025 to August 2026	<ul style="list-style-type: none"> ● Discipline Committee ● Guidance and Counselling Committee 	WSA Guidance Programme Fund,

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	Maintain good communication with the School Liaison Officer from the Hong Kong Police Force to seek advice and conduct talks for student education on crime prevention	tardiness, records of improper uniform, etc.)		<ul style="list-style-type: none"> Guidance teachers 	LSG
	Arrange programs or activities to cultivate students' respectful attitude towards others, facilitate growth mindset and help students to cope with negative emotion and experiences with a positive attitude and to improve interpersonal relationships	<ul style="list-style-type: none"> Feedback from teachers, parents, students 			WSA Guidance Program Fund, LSG
	Collaborate with parents and PTA to support students' growth.	<ul style="list-style-type: none"> Event Evaluation Meetings 	September 2025 to August 2026	PTA	
Home-school cooperation	With the external help of different appropriate organizations, joint school seminars can be organized for parents' education.	<ul style="list-style-type: none"> Event Evaluation Meetings 	September 2025 to August 2026	<ul style="list-style-type: none"> NSE Committee members PTA 	Budget from "My Pledge to Act"
	Assign dedicated teachers to be in charge of ensuring the information on the school website or in the promotion videos safeguards national security	<ul style="list-style-type: none"> Evaluation in meeting 	September 2025 to August 2026	<ul style="list-style-type: none"> School Publicity Committee Principal 	
Others				<ul style="list-style-type: none"> 	